



# WILDHIVE

callow hall, derbyshire

## Position Vacant: Receptionist

### Job Description

Wildhive Callow Hall is looking for a full time receptionist to join the team in June. This beautiful country hotel which sits in 35 acres has been extensively refurbished and comprises Woodland Hives and Treehouses as well as hotel bedrooms and a contemporary restaurant and extensive bar.

The successful candidate will be responsible for creating the perfect guest journey and making their experience exceptional. You will look after our guests from the booking stage, at check-in and throughout their stay. We also host weddings, private functions, afternoon teas and special events.

We are looking for individuals who have a real passion for the industry and people. We need someone who will build strong bonds with guests and colleagues alike. The ideal candidate needs to be a proactive forward thinker.

The Head Receptionist will be on hand to support and provide training and guidance to enable you and the team to deliver exceptional customer service for guests.

### Company benefits include:

- Competitive remuneration package, including Service Charge tips
- Uniform and workwear provided
- Training and Development opportunities
- Friends and Family discounts in the Hotel
- Annual leave.
- Pension; eligible team members benefit from a NEST pension scheme
- Free parking on site

### Our ideal candidate will have:

- Excellent communication skills
- A friendly positive attitude and a desire to learn
- A focus on customer service and the guest experience
- A strong work ethic
- Passion for the job and ambition to succeed
- A collaborative approach to teamwork and adaptability
- Experience with Guestline (preferred)
- Knowledge of the local area



The role is full time starting in June, with a rota operating on 5 out of 7 days per week. Transport is an advantage to reach the picturesque village of Ashbourne. The Hotel is situated at the gateway to the beautiful & stunning Peak District.

- Job Type:** Full-time, Permanent
- Pay:** £23,795.20 per year
- Additional pay:** Share in Service Charge tips
- Benefits:** On-site parking  
*Wildhive BeHive programme including:*
- Company pension
  - Employee discount
  - Gym membership
- Application question:** Do you have the right to work in the UK?
- Experience:** Receptionist 1 year (preferred)
- Work remotely:** No
- Schedule:**
- 8 hour shift
  - Day shift
  - Night shift
  - Weekend availability

**Application deadline:** 14/6/2024

**Please apply in writing to:**

Jeremy Whitworth, Callow Hall, Mappleton Road, Ashbourne, DE6 2AA



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